

21 March 2013

This record relates to Agenda Item 157

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: TREASURY MANAGEMENT POLICY
STATEMENT 2013/14

AUTHOR: PETER SARGENT

THE DECISION

1. That it be noted that there are no changes to the Treasury Management Policy Statement and Treasury Management Practices approved by Cabinet on 15 March 2012; and
2. That the Schedules to the Treasury Management Practices for 2013/14 as set out in appendix 1 to the report be approved.

REASON FOR THE DECISION

Codes of practice issued under the Local Government Act 2003 require the council to approve an annual treasury management policy statement. This report fulfils that requirement.

DETAILS OF ANY ALTERNATIVE OPTIONS

This report confirms there are no changes to the treasury management policy statement approved by Cabinet last year. The Strategy continues with the strong emphasis on risk management and the impact this may have on the performance of the treasury management service.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 158

RECORD OF POLICY & RESOURCES COMMITTEE

COUNCIL DECISION

SUBJECT: ANNUAL INVESTMENT STRATEGY
2013/14

AUTHOR: PETER SARGENT

THE DECISION

- (1) That the Annual Investment Strategy 2013/14 as set in Appendix 1 to the report be agreed; and
- (2) That the Annual Investment Strategy 2013/14 be recommended to Council for approval.

REASON FOR THE DECISION

Guidance issued under the Local Government Act 2003 requires the council to approve an annual investment strategy. This report fulfils that requirement.

DETAILS OF ANY ALTERNATIVE OPTIONS

This report sets out the council's annual investment strategy for the year commencing 1 April 2013. The AIS continues with the strong emphasis on risk management and liquidity, two cornerstones to the draft guidance issued by the Secretary of State and the impact these have on investment performance.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 159

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: ICT INVESTMENT PLAN 2013 -2016

AUTHOR: CATHERINE VAUGHAN

THE DECISION

- (1) That the proposed ICT Investment Plan as set out in the report for 2013-16 be approved;
- (2) That the use of an ICT Investment Reserve and the associated revenue and capital expenditure for 2013/14 which are funded by resources approved by Full Council on 28 February 2013, be approved; and
- (3) That it be noted that the expenditure after 2013/14 would be subject to available funding and approval of fully funded annual Capital Investment Programmes by Full Council.

REASON FOR THE DECISION

The ICT industry and the patterns of public service provision are changing rapidly, presenting both new opportunities and challenges. This Investment Plan seeks to put in place a design which allows the authority to safely exploit the new opportunities across shared services, cloud/utility services and work across partnerships. Crucially this requires renewed investment in delivering safe and secure mechanisms for sharing information.

The investments are scheduled to mitigate the risks of contracts, assets and software reaching the end of their useful life. Year one will deliver on the urgent replacements and ensure initial designs and sourcing approaches are developed for those elements to be delivered in years two and three.

Care will be taken to ensure that this will be done in line with the Accommodation Strategy, maximising the flexibility of staff and partners to work from multiple locations.

DETAILS OF ANY ALTERNATIVE OPTIONS

An alternative option would be to not invest in the core assets and services. This is not considered a viable or safe option as it would lead to critical service failure over the life of this investment period, significant contractual and financial risk and interruptions (potentially severe) to the authority's ability to deliver its services. Not investing would also severely limit the council's ability to derive savings from other programmes and services or result in increased costs over the plan period including:

- The Workstyles VFM Programme – ICT investment enables the 'Workstyled' accommodation areas to be maximised through flexible working increasing available savings;
- Business Process Improvement – ICT investment is critical to

- enabling services to improve productivity and customer service;
- ICT Infrastructure and information security (which are also likely to increase further without investment);
- Council-wide ICT costs (services will increasingly find routes to purchase their own solutions as core services fail or become outmoded);
- Inability to maximise value from other ICT investments including 'the Link' public sector network investment with ESCC, planned rationalisation of voice services and contracts, and/or potential to exploit Data Centre facilities provided by others.

Given the high demands on investment and the challenging financial situation over the foreseeable future, the level of investment recommended has been set at the minimum recommended level to enable the authority to mitigate and manage the risks identified in the body of the report. The investment will also enable the authority to achieve the necessary service modernisation and improvements to lever in productivity and efficiency savings. These will support the substantial savings requirements set out in the Medium Term Financial Strategy.

There are a wide range of choices with regard to the design and procurement of the services and technology proposed in the Investment Plan and also the pricing models. We will utilise proven, cost effective procurement routes or buying frameworks, supported by the council's category management expertise and our technology partner, to obtain optimum value for money from the proposed investments. This will include exploiting new opportunities across shared services, cloud/utility services and working across partnerships. Where appropriate, common elements will be packaged, sourced and resourced together to ensure maximum value is obtained. Brighton & Hove is working closely with partners in the City and across the South East region to deliver these opportunities collectively where this is of benefit.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 160

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: 2013/14 LOCAL TRANSPORT PLAN
CAPITAL PROGRAMME

AUTHOR: ANDREW RENAUT

THE DECISION

- (1) That the allocation of £6.349 million worth of funding for the 2013/14 Local Transport Plan capital programme to the Capital Renewal (Maintenance) and Integrated Transport work programmes set out in Appendix 1 of the report be approved; and
- (2) That the indicative allocation of Local Transport Plan capital resources for 2014/15 and 2015/16 as part of a 3-year Delivery Plan, as set out in Appendix 1, which would be subject to future budget decisions be noted.

REASON FOR THE DECISION

To approve the allocation of the 2013/14 LTP3 capital programme to projects and enable works to be continued or started, and provide a clear indication of proposed plans for capital investment in transport up to 2016.

DETAILS OF ANY ALTERNATIVE OPTIONS

The proposed programme is consistent with the Strategy and the principles of the Delivery Plan in the approved LTP3, and the proposed allocation of capital investment will help meet local transport and wider policy objectives and outcomes.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 161

RECORD OF POLICY & RESOURCES COMMITTEE

COUNCIL DECISION

SUBJECT: PAY POLICY STATEMENT 2013-2014

AUTHOR: KATIE OGDEN

THE DECISION

- (1) That the Council be recommended to approve the adoption of the Pay Policy Statement 2013/14 attached at Appendix A to the report.

REASON FOR THE DECISION

N/a

DETAILS OF ANY ALTERNATIVE OPTIONS

N/a

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 162

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: FINANCIAL INCLUSION

AUTHOR: RICHARD TUSET

THE DECISION

- (1) That the Financial Inclusion Strategy as set out in appendix one to the report be approved;
- (2) That the commissioning and implementation plans as set out in appendices two, three and four to the report be approved;
- (3) That the summary needs assessment and the summary findings of the equalities impact assessment that describe the particular impacts for people and places in the city, as described in appendices four and five to the report be noted;
- (4) That the Executive Director for Finance & Resources be granted delegated authority for the allocation and prioritisation of resources to commission and deliver against priority actions within the available budget; and
- (5) That it be noted that the annual performance and progress monitoring of the Financial Inclusion Strategy would be implemented.

REASON FOR THE DECISION

We undertook a detailed commissioning process, completed a needs assessment, explored benchmarking, engaged stakeholders, bought in Toynbee Hall as a critical friend and agreed these proposals through engagement with partners.

DETAILS OF ANY ALTERNATIVE OPTIONS

Option One: do nothing. This would leave residents vulnerable to financial exclusion, such as falling into debt, increased risk of homelessness and health problems associated with poverty. In addition, there are corporate risks around the failure to collect Council tenant's rents and with Council Tax payments across the City.

Option Two: provide temporary resources to 'plug gaps'. This may help in short term and offer some residents useful support but is not sustainable. Additional funding for Financial Inclusion will be difficult to obtain in future years, so it is necessary to promote and develop a sustainable model.

Option Three: Supporting Financial Inclusion as set out in the strategy and implementation plans is the preferred option.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:

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CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 163

RECORD OF POLICY & RESOURCES COMMITTEE

COUNCIL DECISION

SUBJECT: ANNUAL UPDATE OF THE COUNCIL'S
CORPORATE PLAN 2013/14

AUTHOR: MATTHEW WRAGG

THE DECISION

- (1) That the refreshed Corporate Plan content (Appendix 1), including the new Commitments for 2013/14 as included in the Budget be agreed, and recommended for adoption at the full Council meeting in March; and
- (2) That the progress made on the 2012/13 Commitments as summarised under each of the priorities in the Corporate Plan (Appendix 1) and in more detail in Appendix 2 and Appendix 2.1 to the report be noted.

REASON FOR THE DECISION

Any changes to the content of the Corporate Plan must be agreed by Policy & Resources Committee and Full Council according to the council's Constitution.

DETAILS OF ANY ALTERNATIVE OPTIONS

Established process is an annual review and update of the Corporate Plan Commitments. For the reasons described in the report it was considered that a full refresh of the Corporate Plan would be appropriate at this time.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 164

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: ONE PLANET LIVING -
SUSTAINABILITY ACTION PLAN

AUTHOR: THURSTAN CROCKETT

THE DECISION

- (1) That the Sustainability Action Plan (as detailed at Appendix 1 to the report), be approved; and
- (2) That the Chief Executive be instructed:
 - (i) to implement the council actions in the Sustainability Plan;
 - (ii) to submit the Plan to BioRegional with a view to endorsement for Brighton & Hove as a "One Planet City";
 - (iii) to submit the Plan to Brighton & Hove Strategic Partnership, for their approval; and
 - (iv) after 18 months, to submit a report of plan implementation progress to BioRegional for independent review.

REASON FOR THE DECISION

It was agreed at P&R on November 29, 2012 that a draft Sustainability Action Plan be revised following a development phase and that approval then be sought from P&R to implement the plan and submit it for endorsement.

DETAILS OF ANY ALTERNATIVE OPTIONS

Adopt the principles without going for endorsement – this would mean the council would not have external independent assessment and endorsement for its approach and that quality assurance, nor access to BioRegional's experience and networks; the council could not call itself a One Planet Living council or use the main branding for this. The opportunities set out above would not be realised.

The council could adopt a different framework or operating model for sustainability, most obviously "Natural Step" – but this is much more scientific in approach and less engaging.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 165

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: REVIEW OF HOME TO SCHOOL
TRANSPORT 2013

AUTHOR: GIL SWEETENHAM

THE DECISION

- (1) That the extension of the 91 bus service to Cardinal Newman School so that it runs from Ovingdean to Cardinal Newman School from September 2013 using funding from changes to denominational transport be agreed;
- (2) That officers should consult on the possible withdrawal of the 96 bus service with the parents/carers and schools of current users including on possible funding of alternative transport solutions and to bring a report back to the committee;
- (3) That the retention of the 74 and 75 bus services to Patcham High School funded from changes to denominational transport be agreed;
- (4) That Brighton & Hove Bus and Coach Company be requested to adapt the afternoon commercial 94/94A bus service running to Queen's Park and East Brighton so that one picks up pupils from Dorothy Stringer and one from Varndean on the school side of Ditchling Road with effect from September 2013;
- (5) That it be agreed the remaining Council supported school bus services should continue to operate as contracted with bus operators in 2012 but Members would continue to keep school bus services under review; and
- (6) That the Council would continue to negotiate with Brighton & Hove Bus and Coach Company with regard to the terms and conditions of scholar passes which are purchased by the Council for eligible students.

REASON FOR THE DECISION

The Council seeks to reach a balance between available transport resources, demand for school bus services, parental school preferences and encouraging local attendance. The recommendations are seen as the optimum balance of those factors on the basis of school attendance patterns and expectations of future pupil travel needs.

DETAILS OF ANY ALTERNATIVE OPTIONS

Service 96 to Blatchington Mill and Hove Park Lower schools. This could continue to operate from 2013/14, but funding for the balance of the revenue guarantee contract from academic year would have to be found from elsewhere within Council resources, with the service running much less than half full.

Service 91 to Cardinal Newman school. This could be discontinued on the grounds of low take on the current route up at a net saving of approximately £23,000 pa. If this was the agreed action then a consultation process on its withdrawal rather than extension would be necessary.

Service 74 to Patcham High School. The service could be withdrawn entirely at a net saving of approximately £24,500 pa. This would present a problem for Coldean pupils (who are in the Patcham High catchment area) who could not then the board the service 75 which would almost certainly fill before reaching Coldean. Their alternative would be to travel into the City and out again on scheduled services, or use the scheduled service 26 over Coldean lane to Patcham and walk from Carden Hill.

With regard to the service 94, the Council could pay for an additional vehicle to run from Varndean School in the afternoon, assuming that the operator could provide one. This would be at a revenue guarantee contract rate of approximately £30,000 less fare income and would have to be found from elsewhere within Council resources.

Other school supported services could be withdrawn making savings on the individual contract costs. However, these services are running at or close to capacity, and their withdrawal would place great pressure on scheduled services. It is also the case that most of those routes are not covered by alternative scheduled service alternatives. This could lead to difficulty for many bus users in the morning and afternoon, and not just school pupils. The council could also be criticised for not meeting its responsibilities under section 63 of the Transport Act 1985 by failing to take into account demand for school services.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 166

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: SUPER CONNECTED CITIES PLAN
PROCUREMENT

AUTHOR: MAX WOODFORD

THE DECISION

- (1) That the council's successful bid to the Department of Culture Media and Sport for funding to implement ultrafast broadband and improved digital connectivity in the city be noted;
- (2) The Super Connected Cities Plan project be authorised to move into the procurement phase;
- (3) That the Executive Director for Environment, Development & Housing be authorised to conduct an appropriate procurement and to agree and finalise the required procurement documentation;
- (4) That the Executive Director for Environment, Development & Housing be granted delegated authority to award contracts to preferred bidders and agree any minor amendments to the draft contracts, as deemed necessary, and conclude the contracts accordingly; and
- (5) That the funding of £3.307m from the council's 2013/14 Capital Investment Programme for delivery of the Super Connected Cities Plan be approved. This is to be funded by grant from the Department of Culture, Media and Sport.

REASON FOR THE DECISION

By starting the procurement process to implement the SCCP, the outcomes should include:

- § Competitive advantage for Brighton & Hove businesses particularly the creative & digital media sector and the visitor economy;
- § Enhanced digitalisation of public services;
- § Site specific value & marketing uplift (e.g. Block J New England Quarter);
- § Greater regional economic significance & influence
- § Enhanced digital inclusion.

DETAILS OF ANY ALTERNATIVE OPTIONS

The city council was not obliged to bid for the SCCP funding, but it is considered to offer the potential for considerable economic benefit to the city at little potential cost to the city council.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:

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21 March 2013

This record relates to Agenda Item 167

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: PROCUREMENT OF NEW
CONSTRUCTION STRATEGIC
PARTNERSHIP

AUTHOR: NIGEL MCCUTCHEON

THE DECISION

- (1) That the Executive Director for Environment, Development & Housing be authorised to undertake an OJEU procurement process for a new Strategic Construction Partnership with four 'lots' including; 1) a Constructor, 2) consultant Quantity Surveyor, 3) consultant Structural Engineer and 4) consultant 'Construction Design & Management' (CDM) Co-coordinator. The new Construction Partnership was to run for five years with an option to extend for a further three years, dependant upon meeting key performance indicators; and
- (2) That the Executive Director for Environment, Development & Housing be authorised after consultation with the Executive Director for Finance & Resources, to award the contract following the recommendations of the evaluation panel and the results of the tendering process.

REASON FOR THE DECISION

As set out above, the Strategic Construction Partnership has proved a useful value for money tool for the Council and it is considered therefore that a new Partnership agreement should be put in place to replace the current agreement when it comes to an end in 2014.

DETAILS OF ANY ALTERNATIVE OPTIONS

The partnership procurement route is just one option available to departments wishing to undertake Capital schemes. Alternatives include traditional competitive tendering or use of other frameworks such as the IESE managed by East Sussex County Council in partnership with Brighton & Hove City Council.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services
Signed:



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21 March 2013

This record relates to Agenda Item 168

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: TENDER FOR TRANSPORT
PROFESSIONAL SERVICES AND
MODELLING TERM CONTRACT

AUTHOR: TABITHA ROHRER

THE DECISION

- (1) That the Executive Director for Environment, Development & Housing be granted delegated authority to award a framework contract for a 5-year term to successful suppliers following the OJEU tendering process.

REASON FOR THE DECISION

The reason for the recommendation is that the Council needs to be able to draw in skills and resources to assist in the development and implementation of transport-related projects. The report needs to be considered by the Policy & Resources Committee as it is expected to exceed the value of £500k over the 5 year period of the contract

DETAILS OF ANY ALTERNATIVE OPTIONS

The alternative option would be not to proceed tendering for a framework contract, which would impact upon the Council's ability to implement transport schemes and perform its statutory duties.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 169

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: PROCUREMENT OF THE CORPORATE
BUILDING CLEANING CONTRACT

AUTHOR: MARTIN HEDGECOCK

THE DECISION

- (1) That the Executive Director for Environment, Development & Housing be authorised to undertake a procurement exercise for a new corporate building cleaning contract using the framework agreement detailed in paragraph 4 of the report;
- (2) That Executive Director for Environment, Development & Housing be authorised in consultation with the Deputy Chair of Policy & Resources, to award the contract for a term of 4 years; and
- (3) That Executive Director for Environment, Development & Housing be authorised In consultation with the Deputy Chair of Policy & Resources, to grant a two year extension to the contract referred to in (2) above subject to performance at the relevant time.

REASON FOR THE DECISION

The existing contract is due to expire in October 2013. A new contract is needed to ensure that council fulfils its statutory requirements, that sites are clean, hygienic and well presented to the public and that the buildings are safe for the council's employees.

DETAILS OF ANY ALTERNATIVE OPTIONS

Nothing – this is would go against statutory requirements, corporate buildings and schools need to be cleaned and it would not be possible to let the current contract expire with no alternative in place.

Bring the service in-house - The possibility of bringing this contract 'in house' has been considered. The council does not have the skills and this is not considered a core council business. The current contract is valued at £1.6 million p.a. in total, a figure that would cover salaries only should we transfer 250+ cleaning/supervisory/contract management and administration staff into our employment. Additional costs would include the replacement of most of the equipment which will be nearing the end of its' working life, the purchase of 5 vehicles for the area supervisors, contract manager and mobile cleaner. It is estimated that the cost would be approximately £1.8 million p.a. plus the additional work placed on our Human Resources and Payroll teams.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:

A handwritten signature in black ink, appearing to be 'C. J. J.', written over a horizontal line.

CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 170

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: ASSET MANAGEMENT FUND 2013-14

AUTHOR: NIGEL MCCUTCHEON, ANGELA
DYMOTT

THE DECISION

- (1) That the recommended remaining allocation of AMF bids totalling £0.3 million, as detailed in items 2,3 and 4 of paragraph 3.3 in the report be approved.

REASON FOR THE DECISION

To approve the remaining balance of the AMF financial allocation and the recommended bids as detailed at paragraph 3.3 and Appendix A for property improvements, access requirements under the Equalities Act 2010 and property related Health & Safety requirements for 2013-2014

DETAILS OF ANY ALTERNATIVE OPTIONS

Failure to improve the council's core office accommodation, address property related access obligations under the Equalities Act 2010 and property related Health & Safety legislation would increase council risks and liabilities, inhibit service delivery, reduce the value of our assets and prevent fulfilling the council's priorities, aims and objectives as stated in the Corporate Property Strategy and Asset Management Plan.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 171

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: PLANNED MAINTENANCE BUDGET
ALLOCATION 2013-14 AND
PROGRAMME OF WORKS FOR THE
COUNCIL'S OPERATIONAL BUILDINGS

AUTHOR: ANGELA DYMOTT, MARTIN HILSON

THE DECISION

- (1) That the financial allocation to an annual programme of planned maintenance works to the operational buildings at an estimated cost of £4,029,000 as detailed in Appendices A and B, in accordance with Financial Regulations be approved and
- (2) That delegated authority, where necessary, be granted to the Executive Director for Environment, Development & Housing to enter into contracts within the budget in (1) above, which are procured in accordance with Contract Standing Orders.

REASON FOR THE DECISION

To approve the financial allocation to an annual programme of maintenance works to the operational buildings excluding council housing, highways and educational properties which have their own budgetary provisions.

DETAILS OF ANY ALTERNATIVE OPTIONS

Failure to maintain our building stock will increase risks, inhibit service delivery, may lead to a negative perception of the council, reduce the value of the assets and prevent fulfilling the council's priorities, aims and objectives as stated in the AMP & CPS and Corporate Plan.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 172

RECORD OF CORPORATE PARENTING SUB-COMMITTEE POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: EMPLOYABILITY FOR YOUNG PEOPLE
IN CARE AND CARE LEAVERS

AUTHOR: ANDY WHIPPEY

THE DECISION

- (1) That the recommendations as listed in the extract from the minutes of the Corporate Parenting Sub-Committee meeting be noted;
- (2) That it be agreed in principle to providing young people in care and care leavers with support (such as training, work placement etc) to increase their employability prospects; and
- (3) That officers be instructed to bring a report to the next meeting of the committee with proposals for the best way of providing young people in care and care leavers with the support necessary to enhance their chances of securing gainful employment and training.

REASON FOR THE DECISION

To meet Brighton & Hove City Council's responsibilities in respect of children and young people in care and care leavers in assisting them become independent adults with sustainable employment and a good standard of living.

DETAILS OF ANY ALTERNATIVE OPTIONS

Corporate Parenting responsibilities and duties meet a statutory duty upon Brighton & Hove City Council in respect of children and young people in care and care leavers and as such there are no alternative options.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



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21 March 2013

This record relates to Agenda Item 173

**RECORD OF HOUSING COMMITTEE
POLICY & RESOURCES COMMITTEE
ADULT CARE & HEALTH COMMITTEE DECISION**

SUBJECT: EXTRA CARE HOUSING UPDATE

AUTHOR: MARTIN REID

THE DECISION

- (1) That the proposed Brooke Mead Extra Care scheme which will be funded through affordable rents, a contribution from Adult Social Care revenue budgets, shared ownership and subsidy funding incorporated within the recent bid to the Homes & Communities Agency (HCA) be noted;
- (2) That proposals to proceed with a Planning application for the approval of extra care housing on the Brooke Mead Extra Care scheme, the current timetable for the proposed development and the pursuit of other funding options as detailed in the report be noted; and
- (3) That the vacant Housing Revenue Account ('HRA') block of Brooke Mead, Albion Street, Brighton as shown on the annexed plan to the report be demolished in order to be redeveloped, subject to Planning consent.

REASON FOR THE DECISION

Reasons for report recommendations are included in the body of the report.

DETAILS OF ANY ALTERNATIVE OPTIONS

The report outlines the opportunity to support the requirement for new supply of extra care housing that has arisen with the Brooke Mead site aligned to the opportunity to bid for HCA funding under the Care and Support Specialist Housing Fund.

Alternative options for the supply of additional extra care housing in the City will be subject to future reports to Committee.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to:

- (i) any requirement for earlier implementation of the decision or,
- (ii) the decision being called in for review by 5 Members from two or more Groups represented on the Council.

21 March 2013

This record relates to Agenda Item 174

RECORD OF HOUSING COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: HCA EMPTY PROPERTY FUNDING ALLOCATION

AUTHOR: MARTIN REID

THE DECISION

- (1) That the Empty Property Capital Scheme be approved and the Capital Programme updated with budgets of £405k in 2013/14 and £495k in 2014/15 to be funded by £900k HCA capital grant (of which £675k relates to BHCC and £225k relates to Lewes to be managed via BHCC); and
- (2) That forward funding to a maximum of £200k be approved for the project due to the timing issues of awarding funding and the subsequent grant claim as detailed in paragraph 3.20 of the report.

REASON FOR THE DECISION

The reasons for the recommendation are identified in the report.

DETAILS OF ANY ALTERNATIVE OPTIONS

With the end of Government funding for Private Sector Housing Renewal under Comprehensive Spending Review there are no other capital funding streams available to enable / encourage homeowners to bring long term empty homes back into use.

Should funding not be available to assist owners to bring long term empty homes back into use options left to the Council would be limited to identification, encouragement, without any funding incentive, and enforcement action up to and including compulsory purchase.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 175

RECORD OF HOUSING COMMITTEE

POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: NEW HOMES FOR NEIGHBOURHOODS
- ESTATE REGENERATION
PROGRAMME

AUTHOR: NICK HIBBERD

THE DECISION

- (1) That the four vacant and unlettable prefabricated bungalow units in the rear gardens of 243-245 Preston Road, Brighton (as shown on the annexed plan at Appendix 1) be demolished as required to enable redevelopment of that garden site with new housing, subject to planning consent, under Phase 2 of the Estate Regeneration Programme as outlined in paragraphs 3.21 and 3.22 of the report;
- (2) That the vacant former Housing Office at Manor Place, Brighton (as shown on the annexed plan at Appendix 2 to the report) be demolished in order to be redeveloped, subject to planning consent, under Phase 2 of the Estate Regeneration Programme as outlined in paragraph 3.23 of the report.

REASON FOR THE DECISION

N/a

DETAILS OF ANY ALTERNATIVE OPTIONS

N/a

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

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21 March 2013

This record relates to Agenda Item 176

RECORD OF POLICY & RESOURCES COMMITTEE

COUNCIL DECISION

SUBJECT: REVIEW OF THE CONSTITUTION
(MARCH) 2013

AUTHOR: ABRAHAM GHEBRE-GHIORGHIS,
ELIZABETH CULBERT

THE DECISION

- (1) That the proposed changes to the constitution in so far as they relate to the scheme of delegations to Officers as set out in Appendix 3 to the report be approved;
- (2) That the Council be recommended to approve the amended constitution documents set out at Appendix 1 (being those relating to committees, sub-committees and advisory bodies);
- (3) That the Council be recommended to approve the changes to the constitution summarised at paragraphs 3.4 to 3.26 and 3.28 to 3.32 of the report and related documents set out in Appendix 2;
- (4) That the Council be recommended to approve that the Monitoring Officer be authorised to make consequential amendments as are considered necessary to give effect to the changes agreed at paragraphs 2.1 to 2.3 above;
- (5) That the Council be recommended to approve that the Chief Executive be authorised to take any steps necessary to implementation of the changes agreed in the report;
- (6) That the Council be recommended to approve that the Executive Director of Finance & Resources be authorised to make appropriate amendments to Financial Regulations and Standards Financial Procedures to reflect the Officer restructure and the changes relating to the corporate landlord function.
- (7) That the Council be recommended to approve that the amendments to the constitution set out in paragraphs 2.1 to 2.6 come into effect immediately after the Conclusion of annual Council on 23 May 2013, except any amendments relating to the terms of reference of the Health & Wellbeing Board and the Financial Regulations and Standards Financial Procedure, which should come into effect on 1st April 2013.

REASON FOR THE DECISION

N/a

DETAILS OF ANY ALTERNATIVE OPTIONS

N/a

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:

A handwritten signature in black ink, appearing to read 'Mark Wall', with a horizontal line drawn through it.

CALL-IN FOR SCRUTINY

Note: This decision will come into force at the expiry of 5 working days from the date of the meeting at which the decision was taken subject to:

- (i) any requirement for earlier implementation of the decision or,
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21 March 2013

This record relates to Agenda Item 177

RECORD OF POLICY & RESOURCES COMMITTEE DECISION

SUBJECT: NOMINATION OF COUNCILLOR TO
SERVE ON 'COAST TO CAPITAL'
LOCAL TRANSPORT BODY

AUTHOR: ANDREW RENAUT

THE DECISION

- (1) That the Lead Member for Transport be nominated as the city council's representative to serve on the 'Coast to Capital' Local Transport Body;
- (2) That the Assurance Framework for the 'Coast to Capital' Local Transport Body, attached at Appendix 1 be approved;
- (3) That consideration be given to the allocation of funds from within existing council budgets in order that it can be combined with funding from other members of the Local Transport Body to enable a part-time administrative role to be established that will enable it to operate efficiently; and
- (4) That it be noted that a further report would be brought back to a future meeting with detailed Terms of Reference for the LTB for approval.

REASON FOR THE DECISION

The DfT requires that the majority of voting members on an LTB must be democratically elected councillors, or have a mechanism that does not allow elected members to be outvoted.

The DfT requires that an LTB should operate within an agreed Assurance Framework that meets minimum set standards, and that such a document should be submitted to, and signed off by, the government.

Despite representations made by local authorities during the consultation period in 2012, the government remains of the view that authorities will not receive central funding to support new arrangements for LTBs. However, the early set-up and transition period for the LTB will require continual administrative support, as will scheme prioritisation. Once established the LTB will also undertake regular activities, and therefore a dedicated, part-time role (jointly resourced by the member authorities and organisations) is expected to be required to support this work.

In order to ensure that all necessary issues are addressed with regard to the new role and responsibility that this process will place on the council, it is proposed that a further report about the LTB's Terms of Reference should be considered by a council Committee.

DETAILS OF ANY ALTERNATIVE OPTIONS

The DfT expects that all local transport authorities will have an automatic right to full membership of an LTB but any authority that declines this right would not prevent an LTB from being formed. By not being represented on the LTB, the city council would significantly reduce its ability to influence and/or support the operation of the LTB and its decisions on the allocation of major local transport scheme funding within the C2C LEP area.

Proper Officer:

Date: 25 March 2013

Mark Wall, Head of Democratic Services

Signed:



CALL-IN FOR SCRUTINY

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